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| Manav Rachna Educational Institutions*NAAC ACCREDITED `A++' GRADE UNIVERSITY* **Academic Session 2023-24** |
| **Internship Notification Form** |
|  **OVERVIEW** |
| Name of the Department/ Campus Unit | Electronics and Communication Engineering, Manav Rachna University |
| Website / Other source of Information | https://manavrachna.edu.in/mru/school-of-engineering/department-of-electronics-and-communication |
| Profile Type (Teaching/ Non-Teaching) | Non-Teaching |
| Brief write-up on the Department (50 to 75 words) | Electronics and Communication Engineering (ECE) has a significant and far-reaching impact on modern society, driving technological advancements and shaping various aspects of our lives. The department of Electronics and Communication is always focused on using inclusiveness pedagogies and techniques to create a supportive learning environment for students of all abilities and backgrounds.  |
| **JOB PROFILE** |
|  Designation | Chairperson, IETE Students Forum |
| Job Description | The Chairperson is expected to lead the organizing team of IETE Students forum in coordination with the Secretary, ISF. The candidate is expected to manage the activities of IETE Students Forum (ISF) MRU. The intern will be responsible for planning and managing the ISF activities (including inter university activities) efficiently, The candidate would be responsible for promoting ISF on social media and increasing the number of memberships. The intern will also be responsible for conducting regular meetings and documentation related to the ISF activities. |
| Skills Required | Good Verbal and written Communication Skills, Leadership quality, Good writing skills for promoting activities on social media. |
| Place of Posting | H Block (HS06) |
| Duration of Internship (Start and End Date) | July 15th, 2024 to November 15th, 2024 |
| **SALARY DETAILS** |
| Minimum No. Of Hours (As required by the department) | **40 hrs/month** |
| Training Period  | **5 hrs.** |
| Stipend paid during training | **Yes** |
| Bond or Service Contact (If yes, give details) | **Yes (in form of joining letter)** |
| **ELIGIBILITY** |
| Eligible Courses/Branches  | **Any UG Sem 5 and above or a PG student** |

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MRIMPACT